

# **Library Programming Policy**

Rolla Public Library

The Rolla Public Library shall offer programs that support people in their home lives, their learning, and their leisure activities. In planning programs, library staff should consider:

1. The library's long-range plan
2. Regional needs
3. Purpose of the program
4. Quality of the presentation
5. Appropriateness of content to the audience
6. Other programs available in the community

Attendance statistics and evaluations are kept to determine the impact of the program on the audience, to help in preparing budgets, and to aid in future planning.

A consistent effort is made to represent diverse cultures in programming, rather than replicating local holiday observances.

Quality programs form an integral part of library service. Therefore, the Rolla Public Library will provide staff time, materials, and training to maintain quality programming, as needed.

In addition to program time for the presenter, there may be other staff requirements. Programs with anticipated large attendance may require additional staff or volunteer help to assist with the program. It is important that ample staff be available to provide assistance to library audiences before, during, and after the program.